

**JOINT ARCHIVES COMMITTEE REPORT**

**BUDGET UPDATE**

21 January 2010

**KEVIN PARKES – INTERIM DIRECTOR, REGENERATION**

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**PURPOSE OF THE REPORT**

1. To:
  - a) update Members on the 2009-2010 revenue budget
  - b) advise members on the proposed 2010-2011 budget for Teesside Archives
  - c) seek approval to progress with this submission
  - d) seek approval for the fees and charges for 2010-2011

**BACKGROUND**

2. As Members are aware the revenue budget for 2009-2010 had been passed to the Tees Valley Chief Executives for consideration.
3. A previous report, Review of the Teesside Archives Service, presented to the committee on 23 July 2009, showed, in Appendix 2, that a budget of £248,434 was recommended in order to keep the service at its current level.
4. The Chief Executives confirmed their agreement that the service continue at its current level, as recommended by this committee, and at the budget identified. This was set out as Option One of the report.
5. Each authority has been invoiced their proportion of the budget as agreed.

**REVENUE BUDGET – INCOME AND EXPENDITURE APRIL TO DECEMBER 2009**

6. Appendix 1 shows the revenue budget at 31st December 2009.
7. The 2009-2010 budget has been adjusted to reflect the actual pay award of 1% as opposed to the estimated pay award of 3%.
8. The outturn projection indicates that the 2009-2010 budget will come in under budget due to the vacancy of the Principal Archivist's post. Any underspends will be refunded to the other local authorities after closure of 2009-2010 accounts.

## 2010-2011 PROPOSED BUDGET

9. The budget, set out below, has been set following considerations of all issues in the service review and following agreement by the Chief Executives. It is based on the 2009-2010 budget plus inflation.

|                         | <b>Budget<br/>£</b>   | <b>% split</b> |
|-------------------------|-----------------------|----------------|
| Redcar & Cleveland      | 62,417                | 24.82          |
| Hartlepool              | 41,042                | 16.32          |
| Stockton                | 85,855                | 34.14          |
| Middlesbrough           | <u>62,166</u>         | 24.72          |
| <b>Net total</b>        | <b><u>251,480</u></b> |                |
| Income - fees & charges | 8,643                 |                |
| <b>Gross total</b>      | <b>260,123</b>        |                |

A full breakdown of the budget is given in Appendix 2

The percentage split is based on the population mid year estimates for 2008.

10. It is proposed to hold the fees and charges for 2010-2011 at the 2009-2010 level (although the fees and charges income budget has increased in line with inflation.) Changes for the financial year 2011-2012 will be discussed by the authorities and brought to this committee at the October 2010 meeting. This is in line with the financial procedures of Middlesbrough Council and as laid out in the SLA. New income strands will be considered by the joint authority working group as part of the continuing need to look for new sources of income and service efficiencies.

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### **Ward Implications**

11. There are no ward implications arising from this report

## **RECOMMENDATIONS**

12. That members approve:

- a) the proposed budget for 2010-2011
- b) the fees and charges for 2010-2011

## **BACKGROUND PAPERS**

Review of Teesside Archives Report – 23 July 2009

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